

~~CONFIDENTIAL~~

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

25X1 GOV Use - Home to Office

FROM:

EXTENSION

NO.

DATE

12 December 1985

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.

C/PPG

0401 - ERIC, PER YOUR REQUEST.

2.

3.

4.

Tel 12/12 per

5.

6.

7.

8.

9.

10.

11.

12.

13.

15.

DDCI uses GOV
New one to be arranged
Comm - 11/12 White House~~CONFIDENTIAL~~

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12 December 1985

MEMORANDUM FOR: Chief, Policy Branch, PPG

25X1 FROM:

[REDACTED]
Field Office Coordinator, PSI

25X1 SUBJECT: GOV Use - Home to Office [REDACTED]

ERIC,

1. Per your request, the following is a description of how GOV's (and/or government leased vehicles) are used by the field offices. In as much as investigator personnel work out of their residences, vehicles are assigned to them and they are authorized to take them home. Upon assigning a GOV or leased vehicle to an investigator, strict procedural guidelines are provided and enforced:

a. there is an absolute prohibition for using these vehicles for personal use;

b. the Investigators are instructed that no unauthorized persons can ride in the vehicle (e.g. family members); and

25X1 c. a monthly accounting of the mileage recorded on the vehicles takes place. [REDACTED]

25X1
25X1

[REDACTED]

[REDACTED]

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